What is Google Calendar?

Many groups, departments and colleges around the University need to share calendar information with one another and with external collaborators. The University Computing Service provides a University (Raven-authenticated) Google Apps for Education service, specifically in the first instance for Google Calendar.

You can access your Google Apps @ Cambridge calendar from any computer with an internet connection and a web browser, or from many computers with dedicated calendar applications.

The UCS has created a simple web front page (gcal.apps.cam.ac.uk) that automatically creates a Google Apps account in the cam.ac.uk domain and directs you to your default calendar.

**Features**

- Access to the calendar is possible from any modern web browser anywhere in the world. All you need is your Raven password.
- Most calendar applications, including for example Outlook as illustrated above, and iCal on a Mac, as well as iPhone and Android calendar applications, support Google calendars. A special password is provided to be used by these applications that store the password internally and don’t use web browsers.
- The University has negotiated a special contract with Google to protect your personal data in compliance with the Data Protection Act.
- The UCS has created a set of shared calendars supporting the University’s main committees. See http://www.cam.ac.uk/staffstudents/calendars/

http://www.ucs.cam.ac.uk/googleapps
Managing a calendar

Anyone with a Raven account may have a personal calendar. This calendar is private to the owner by default.

Anyone may also create other calendars too, for any purpose, and share them with whatever set of people the owner chooses. Sharing can be “free/busy”, full visibility, read/write or with full management access.

Calendars can be shared with an explicit list of users, with the “@cam.ac.uk” set of users, or with the world. These calendars could be for workshops, conferences, lectures, practicals, or whatever you want.

Managed services for institutions

Calendar – Google calendar with Raven authentication and calendars of University dates
Desktop – central filestore, managed print, application delivery, personal and group web pages
Directory – web- and email-based online directory with delegated management of content
Email – spam and virus filtering, managed mail domains, institutional mailing lists
Hosting – networked rackspace in a secure environment with redundant power, cooling, fire suppression
Consultancy and support – reviews and strategic advice, recruitment, induction and appraisal of staff, institution support service
Network – end-to-end network connectivity: IPv4, IPv6 or raw fibre, installation services, wireless, DNS
Search – institutional control of quicklinks and filtered searches, for web and directory searching
Telephony – VoIP telephony with institutional call-logging and billing access
Training Facilities – training booking system for any course provider, bookable facilities, customised training courses
Video – recording, encoding, storing and streaming institutional video content
Videoconferencing – fully equipped central facility, equipment hire, consultancy on institutional facilities
Web – hosted web servers, Wikis and content management system

General contact for managed services: UCS Institution Liaison office
Phone: 34720/48477
Email: institution-liaison@ucs.cam.ac.uk
Web: http://www.ucs.cam.ac.uk/linkpages/managed

Charging

This service is free.

Further Information

Email: help-desk@ucs.cam.ac.uk
Web: www.ucs.cam.ac.uk/googleapps
University Search: Googleapps

Related services from the UCS

The UCS plans to roll out further Google Apps.